

**CARNEYS POINT TOWNSHIP MEETING
REGULAR MEETING MINUTES
AUGUST 19, 2015**

The Regular Meeting of the Township Committee was held on the above date at the time of 6:00 p.m. Committeemen Racite, Pelura, Dowe and Gatanis were present. Mr. Brown was absent from this meeting. Also present at this meeting were M. Stout-CMFO/Administrator, J. Proffitt-Clerk, G. Gilbert-Public Works, G. Krivda-Police Chief, E. Biermann-Engineer and A. Rhea-Solicitor.

Mayor Gatanis called the meeting to order and read the **Open Public Meeting Act**. He led the **Pledge of Allegiance to the Flag**. **Roll call** was taken.

Motion that **all properly audited vouchers be paid** was made by Mr. Dowe, seconded by Mr. Pelura. Dr. Racite mentioned seeing a bill to the YMCA. He said to date we have spent about \$18,000 at the YMCA and they have only paid us \$5,000 in rent. He asked if there has been any resolution to this problem. Mayor Gatanis said he went there to collect rent money and found a lot of people were on vacation. Mayor Gatanis said it was mentioned to him about shower heads being broken. He told them that is their responsibility. Mr. Gilbert said our responsibility is the building and dehumidification not the equipment or pool. Mrs. Stout mentioned only receiving four payments so far, two for \$500.00 and two for \$2,000. Mayor Gatanis said he will try to speak to them again. All were in favor with Mr. Pelura abstaining to one PO #15-00751 for WJV General Contractors, LLC.

Under **Consent Agenda** a motion was made by Mr. Pelura, seconded by Dr. Racite to accept **Monthly Committee Reports from July 2015**. All were in favor. Dr. Racite motioned to approve the **Administrative Compensatory time report**, seconded by Mr. Pelura and all were in favor. Mr. Dowe motioned to approve the **Minutes from the July 15, 2015 regular Committee meeting and the July 22, 2015 special meeting**. Seconded by Dr. Racite and all were in favor. Dr. Racite said at the last meeting we discussed the Chemours Company and was told they were going to e-mail us about a contract. Has anyone heard from them? Mayor Gatanis said he had not yet. Ms. Rhea said she has not yet sent a letter out to them, but will follow up.

Under **Applications** Mayor Gatanis mentioned six **Park Permits from #40 to 45** all at the Rec. Complex. Mr. Dowe made a motion to approve all permits, seconded by Mr. Pelura and all were in favor. A **Raffle Application** for St. Gabriel the Archangel Parish on December 1st. Motioned by Mr. Dowe, seconded by Mr. Pelura and all were in favor. A **Raffle Application** for Penns Grove VFW Post 8840 at their post for one year. Motioned by Mr. Pelura, seconded by Mr. Dowe and all were in favor. **Social Affairs Permit** for the VFW at 100 Margaret St. on September 26th. Motioned by Dr. Racite, seconded by Mr. Dowe and all were in favor. **Social Affairs Permit date change** for the VFW at 100 Margaret St. from August 22nd to October 3, 2015. Motioned by Dr. Racite, seconded by Mr. Pelura and all were in favor. **Educational Enhancements** for Annmarie Brown Court Admin. and Karen Rubino, Deputy Admin. to attend the AOC Mandatory Training on September 11th, October 16th and December 18th at no cost to the Township. Mr. Dowe motioned to approve all dates, seconded by Mr. Pelura and all were in favor. **Educational Enhancement** for Karen Rubino, Deputy Court Admin. to attend Municipal Court Assoc. of Gloucester County Annual Conference on September 18th at a cost of \$65.00

where CEC's will be obtained. Mr. Dowe motioned to approve, seconded by Mr. Pelura and all were in favor. **Educational Enhancements** for Marie Stout CMFO and June Proffitt Clerk/Registrar to attend the Municipal Clerks Asssoc. of Gloucester County-Fall Mini Conference on September 25th at a cost of \$40.00 each. Mr. Pelura motioned to approve, seconded by Dr. Racite and all were in favor. There was an **Educational Enhancement** for Bonnie Warner Tax Assessor Clerk to attend Property Tax Administration 1 from Sept 8th to Oct. 20th at a cost of \$573.00. Dr. Racite motioned, seconded by Mr. Pelura. Dr. Racite said the Tax Assessor feels this is important class for the clerk to attend and the money is in the budget already. Mayor Gatanis said if not this could wait until January and be put in the budget. All were in favor.

RESOLUTION 2015-126

AUTHORIZE MAILING OF TAX SALE NOTICES

Dr. Racite made a motion to authorize the Tax Collector to prepare and mail Tax Sale Notices in accordance with State Statute, seconded by Mr. Dowe and a unanimous vote was taken.

RESOLUTION 2015-127

100% TOTALLY DISABLED VETERAN DEDUCTION

Motioned was made by Dr. Racite, seconded by Mr. Dowe to approve the tax exemption of a 100% totally disabled Veteran Deduction and refund \$298.77. A unanimous vote was taken.

RESOLUTION 2015-128

EMERGENCY MANAGEMENT GRANT FY 15

Motion was made by Dr. Racite to insert an item of revenue into the 2015 Budget in the amount of \$5,000 under the caption "Emergency Management Grant FY 15". Seconded by Mr. Dowe and a unanimous vote was taken.

RESOLUTION 2015-129

REFUND OF TAXES-OVERPAYMENT

Motion was made by Dr. Racite, seconded by Mr. Pelura to approve the refund of \$1,842.21 in overpaid taxes. A unanimous vote was taken.

RESOLUTION 2015-130

REFUND OVERPAID TAXES-CORELOGIC REAL ESTATE TAX SERVICE

Dr. Racite made a motion to authorize the refund to Corelogic Tax Service, for three properties for overpaid taxes. Seconded by Mr. Pelura and a unanimous vote was taken.

RESOLUTION 2015-131

REFUND OVERPAID TAXES-WELLS FARGO REAL ESTATE TAX SERVICE

Motion was made by Dr. Racite to refund overpaid taxes to Wells Fargo Real Estate Services in the amount of \$1,544.70. Seconded by Mr. Dowe and a unanimous vote was taken.

RESOLUTION 2015-132

SUPPORT A NO-PASSING ZONE ON US 130

Motioned by Mr. Pelura to authorize the support of a no-passing zone on US 130 in the vicinity of M.P. 2.69 Georgetown Road. Seconded by Dr. Racite and a unanimous vote was taken.

RESOLUTION 2015-133

SUPPORT DRIVE SOBER OR GET PULLED OVER

Mr. Pelura made a motion to support the Drive Sober or Get Pulled Over 2015 Statewide Crackdown. Seconded by Mr. Dowe and a unanimous vote was taken.

RESOLUTION 2015-134

REFUND 2015 TAXES – TAX APPEALS

Motioned by Dr. Racite to approve the refund of various properties due to successful tax appeals, seconded by Mr. Dowe and a unanimous roll call vote was taken.

RESOLUTION 2015-135

CHANGE ORDER #2 RECONSTRUCTION OF JEFFERSON ST. PROJECT

Motion was made by Dr. Racite to approve the reduction of the contract for the reconstruction of Jefferson Street by \$8,128.99. Seconded by Mr. Dowe and a unanimous vote was taken.

RESOLUTION 2015-136

CHAPTER 159-DRIVE SOBER OR GET PULLED OVER

Mr. Pelura motioned to approve the insertion of an item of revenue into the 2015 Budget under in the amount of \$5,000, under the caption "Drive Sober or Get Pulled Over 2015 Statewide Crackdown. Seconded by Dr. Racite and a unanimous vote was taken.

RESOLUTION 2015-137

HIRE CHARLES ROBINSON P/T SEASONAL LABORER

Motioned by Mr. Dowe, seconded by Dr. Racite to approve the hiring of Charles A. Robinson as a part time seasonal laborer to be assigned to public works. A unanimous vote was taken.

RESOLUTION 2015-138

FINAL PAYMENT FOR RECONSTRUCTION OF JEFFERSON ST.

Mr. Dowe approve the final payment to be made to Ricky Slade Construction, Inc. in the amount of \$9,307.38. Seconded by Dr. Racite and a unanimous vote was taken.

RESOLUTION 2015-139

HIRE TOP DOG CLEANING SERVICE

Motion was made by Mr. Dowe, seconded by Dr. Racite to approve an Agreement with Top Dog Cleaning Service for housekeeping services for the Township. Dr. Racite asked if this included all out buildings. Mr. Gilbert said yes they were given a tour of all sites. A unanimous vote was taken.

RESOLUTION 2015-140

EMERGENCY CONTRACT WITH TRINITY CODE INSPECTION, LLC

Dr. Racite made a motion to approve the Emergency Contract with Trinity Code Inspections, LLC for on-site electric, fire and plumbing sub-code inspection services. Seconded by Mr. Pelura and a unanimous vote was taken.

Final reading of Ordinance 905

ORDINANCE 905

BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS EQUIPMENT AND COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF CARNEYS POINT, COUNTY OF SALEM, NEW JERSEY; APPROPRIATING THE SUM OF \$800,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF CARNEYS POINT, COUNTY OF SALEM, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$760,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING. Motion was made by Mr. Pelura, seconded by Mr. Dowe. Mayor Gatanis opened the ordinance for public comments and questions. Pat Bomba of Hawks Bridge Road asked what is being purchased. Mrs. Stout read the list of equipment from the ordinance. With no more questions or comments this portion was closed and a unanimous roll call vote was taken.

Final reading of Ordinance 906

ORDINANCE 906

AN ORDINANCE AMENDING CHAPTER 212 OF THE CARNEYS POINT TOWNSHIP CODE TO AMEND THE HEIGHTS REGULATIONS FOR SHEDS, POLE BARN AND

GARAGES ON CERTAIN RESIDENTIAL PROPERTIES. Motion was made by Dr. Racite, seconded by Mr. Dowe. Mayor Gatanis opened this ordinance up to the Public for questions or comments; with none this portion was closed. Ms. Rhea recommended this being tabled because it needed to be with the Planning Board for 35 days prior to adoption. This is short by a few days. Dr. Racite motioned to table, seconded by Mr. Dowe and all were in favor.

Under **Correspondence**; Mayor Gatanis mentioned the 2015 Aerial Mosquito Control Consent form. He said it had been signed already.

Mayor Gatanis mentioned a letter from Arnold J. DiTeodoro III on getting paid for his unused vacation time. Motion was made by Dr. Racite, seconded by Mr. Pelura to approve the payment of unused vacation time to Mr. DiTeodoro III and a unanimous vote was taken.

Next was a request from the Salem County Bookmobile to stop in the Municipal Building parking lot on Mondays for approximately one hour by-weekly. Dr. Racite made a motion to allow for the visit, seconded by Mr. Dowe and all were in favor.

Under **Old Business**: Mr. Biermann spoke on the Oil and Stone restoration project. He discussed the bid process and the results of the bid process. This project is for Oak Lane, Laytons Lake Drive and a parking lot at the Recreation Complex. He said there was a base bid for each project and alternates. The total if all were to be done was \$91,656.00. Two of the alternates were for bicycle safe grates and they both came in high so they will not be done at this time. This lowers the overall contract to \$78,765.00. Mrs. Stout said this is being paid for by using money left in old capital improvements.

RESOLUTION 2015-141

AWARD CONTRACT WITH ASPHALT INDUSTRIES, INC FOR OIL/STONE

Mr. Dowe made a motion to approve the Contract with Asphalt Industries, Inc. for the 2015 Oil and Stone Road Restoration Program. Seconded by Mr. Pelura and all were in favor.

Under **New Business**, Mayor Gatanis introduced Joe Henry with Hardenberg Insurance to address the Committee. Mr. Henry mentioned the 6 core elements of the Township's safety and wellness program. He said the three principal employees at the Township are Gene Gilbert-Safety Coordinator, Linda Jones-Claims coordinator and Ken Brown-Fund Commission. Mr. Henry said the Township won the highest amount for our 2014 Safety Incentive Award program of \$2,925 and are in line to receive that same amount this year coming. Mr. Henry said the main goal of this presentation is to focus on cyber attacks. He said the Township is at risk then mentioned several places where they were hacked. If attached this could shut the Township down and put it out of order for awhile. Mr. Henry mentioned several ways the Township could help itself. Finally mentioning Insurance coverage and contacts in case this should happen to the Township.

Next, Mayor Gatanis introduced Jolyn Mitchell Office Manager with the Salem County Mosquito Control. In an effort to inform the Public and the Municipal Officials Jeff Ridgeway with the Mosquito Control put together a small presentation so everyone knows what we do. Ms. Mitchell said by State Ordinance each County must have a Mosquito Control Office. We are run by the Public Works Dept. We are the largest water management program in the state. Have an integrated pest management approach to our program. Mechanical, Biological and Chemical control. All is regulated through DEP. She said through the biological control they put fish in water to eat mosquito larva. Chemical programs are sprayed or put in water for treatment. Every 22 days in the paper is a notice to advertise that residents can be notified of spraying or

also put on a no spray list. If no spray it will affect a mile radius. They do testing for disease and virus. The County has had its second mosquitoes test positive for the West Nile Virus. They put out traps to catch mosquitoes. State Mosquito Commission pays for testing. This is why they are here so people can be educated. If there is a problem please give us a call. Mayor Gatanis asked how long is the average response time. Ms. Mitchell said it is usually between 24-48 hours for someone to come out and start the testing process. The spraying of locations can take up to two weeks. Martin Cleary of Broad St. asked about a location where there is a fence overgrown with weeds. Will the Mosquito Control take the weeds down and spray. Ms. Mitchell said she would recommend going to the Township with your concerns first. She said the Mosquito Control would investigate. Pat Bomba of Hawks Bridge Road asked about what type of fish do they use. Ms. Mitchell said it depends on the type of water, but fathead minnows are one kind that eats larva. The Committee thanked Ms. Mitchell for her time and she left.

Public Participation: Martin Cleary of Broad St. commented that he was in the park and the gazebo looked good. He then asked about the grant for reconstruction of "E" street. Why has nothing been done yet. He said he was afraid the Township would use the money elsewhere. Mr. Gilbert said the money is allocated for that project alone. Mr. Biermann said there was a sewer replacement project there that needed to be completed and get State approval before resurfacing begins. Mr. Biermann said it will not be until early spring. Mr. Cleary then asked if he could get a list of all the people who stayed overnight in the police cells. He wants to know if it warrants hiring Booking Clerks. Chief Krivda said the Booking Clerks only get paid when they work and are part-time employees. He also mentioned there were approximately 385 or 395 people placed in the cells. He then asked when Dr. Racite and Mayor Gatanis are going to ask the Sewerage Authority to clean up their property. Mr. Cleary asked when branches will be picked up. He said he has seen the Public Works people go by one pile to pick up another. Why not pick up all on the street? Mr. Gilbert said there are work orders that need to be followed. His people will pick up an entire street if time warrants.

Joseph Wright Grandview Court asked if The Mayor has gotten in touch with Mr. Schaffer from Cornerstone. Mayor Gatanis said he has two calls into him, one for you and the other for the residents of Cornerstone. He said as of today he has not gotten back to me but he will keep trying. Mr. Wright said if you don't hear from him then why not issue a stop work order.

Patrick Bomba of Hawks Bridge Road said he is the Chairman of the Industrial Commission and he has been out to the YMCA to speak to the CFO and Board Members. He was in a training seminar about a month ago and told them how important it is to start the payment process and to keep it up monthly. He said they told him they are making a total effort to get back into the flow. With no more questions or comments this portion is closed and the Committee goes into Executive.

RESOLUTION 2015-142

EXECUTIVE SESSION

Mr. Pelura motioned to convene into Executive Session, seconded by Mr. Dowe and a unanimous vote was taken. The regular meeting ended at 7:05 pm.

Mayor Gatanis had to leave the meeting. He turned the meeting over to Mr. Pelura. It was 7:05 P.M.

Mr. Pelura asked for authorization to have Mrs. Stout contact Allen Zeller for the continued representation of the Township at a fee not to exceed \$575.00. Motion was made by Mr. Dowe, seconded by Dr. Racite and all was in favor.

Dr. Racite asked to have our Special Counsel John Jordan contact the DCA and advise them of the Shared Service Agreement with Penns Gove Public Works. Also prepare a letter in response to Mayor Washington's request for an extension of 60 days; make the extension only until September 30, 2015. Mr. Dowe made a motion to approve, seconded by Mr. Pelura and all were in favor.

With no further business to discuss, a motion was made by Mr. Dowe to adjourn and seconded by Dr. Racite. Motion passed with four affirmative votes. Meeting adjourned at 7:45 p.m.

Approved: 9-2-2015



June Proffitt, Municipal Clerk